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**Configuring Helper for credit card processing**

*These instructions are for Helper v7.6 and later.*

1. Call US Data Capture at 888-486-9393 to get your store number and password. Please note that USDC cannot give you any assistance with Helper. Once you have your store number and password, follow the rest of these directions. If you have trouble, please call Helper technical support at 1-781-937-0080 for assistance.
2. Once you have your store number and password, proceed to the following website:  
<https://www.linkpointcentral.com>
3. Use your store number and password to log into the website. Once you're logged in, ignore everything in the middle of the page and just go to the tab at the top that says "Support," and then click on "Download Center."
4. This will take you to a page that says "Store PEM file" with a link to "Download now." Click on the download link. Enter your Tax ID and click the "Download" button.
5. A box should pop up asking you if you want to save or open the file. Choose to save the file, making note of where you're saving it, and click OK.
6. Open Helper and go to Setup > Libraries > Therapists. Choose the first therapist you're setting up and click Edit.
7. Click on the Credit Card Info tab at the top of the therapist's facesheet. Enter the store number you were assigned by USDC and then click the Import button. Browse to the location of the PEM file that you downloaded and click "Open." It should now say "Certificate is Assigned." Click Save to close the Therapist facesheet.
8. If you have another Therapist to set up for credit card processing, highlight the therapist you want to set up and click edit. Go to the Credit Card info tab as before, but this time, click on the link at the top that says "...copy this information from another therapist." When you click on the link, it will take you back to your therapist list. Highlight the therapist you set up previously and click OK. This therapist is now set up to process credit cards. Click save and repeat this process for any additional therapists you want to set up.
9. Once you're done setting up your therapists, you're ready to process credit cards.